

Position Title: Reentry Program Intern (Santa Clara County)

Reports to: Reentry Program Coordinator

Status: Internship

Length of Commitment: One-year commitment preferred; or six months

Brief Description of the Law Program:

The Law Program is a 12-week legal education course with experiential components that inspires youth to change their behavior and builds their skills and confidence to help make change possible

Brief Description of the Reentry Program: The Reentry Program empowers youth to decrease juvenile justice system involvement and successfully transition back into their communities.

Program Components:

While youth are In-Custody: Facilitate interactive CBT-based legal education curriculum, including weekly one and a half hour sessions and key experiential components (e.g. role plays, juvenile system stakeholder visit, field trip, photo project, recognition ceremony) that provide:

- Knowledge: Information on legal and social consequences of juvenile crimes and legal system
- Safety: Staff create safety for the group so youth can try new behaviors and identities
- Community: Youth start change cycle within themselves which leads to broader change for their families and communities
- Empathy: Positive experience of juvenile justice system and its members (Judges, DAs, PDs, victims)
- Contemplation: Information on and examples of positive future paths to self-sufficiency

While youth are In-Custody and preparing for Reentry Services/Community Integration:

- Individualized youth support inside the Camps; hours will vary based on individual youth needs
- Cross-program collaboration and communication with all Camp programs staff to provide optimal support for each youth
- Conduct youth 1:1's and perform assessments to determine youth program eligibility
- Attend court dates for in-custody youth that have upcoming release dates

While youth are Out-of-Custody/Community Integration: 9 months of individual intervention, addressing criminogenic factors and allowing youth to experiment with new identities and build life skills in a safe and supportive environment

- Intensive individualized youth advocacy: Based on Critical Time Intervention (CTI) model with phases for caseload dosage (2-4 hours minimum per youth per month based on phase in program)
- Multi-Disciplinary Team (MDT) Representation: Attend regular MDT meetings, as appropriate.
- Attend court dates for out-of-custody youth and report on progress made in Reentry Program
- Gang prevention and intervention: Provide services focused on understanding the dynamics of gangs, decision making and developing pro-social and conflict resolution skills, as well as how to exit from a gang.

Reentry Program Intern – Position Summary

The Reentry Program Coordinator supports all functions of running an effective and efficient Reentry Program in Santa Clara County. This individual must be able to organize and maintain administrative processes as directed and guided by the Reentry Program Coordinator.



Primary Responsibilities*:

- **Provide Organizational and Administrative Support to the Reentry Program**
 - Create packets and binders for the Reentry program
 - Organize and prepare mailings for the Reentry program
 - Assist the Reentry Program coordinator in any additional paperwork and administrative needs.
- **Facilitate Law Education Classes**
 - Participate in Law Program Facilitator Training at start of internship semester
 - Support the Reentry Program team in facilitating classes
- **Youth Events and Activities**
 - Supporting Coordinator in organizing and executing Law Graduations, field trips and other events
 - Providing rides for youth to and from events as needed

**May include other duties as needed and assigned*

Qualification and Competency Requirements

Positional Competencies – required for our Law Program Intern

- *Must be at least 21 years old and available 1-2 days per week, at least 4 hours per day (plus teaching, trainings and events separate from those 8 hours)*
- *Must have reliable transportation and drivers insurance; ideally lives in or near San Mateo County area*
- *Strong Written and Verbal Communicator*
- *Relationship-builder with staff, youth and volunteers*
- *Computer Proficient*
- *Ability to follow directions, implement projects and offer creative solutions*
- *Planning, Organizing & Stewardship of Resources*

The Reentry Program Intern is an unpaid internship with professional development and youth program involvement opportunities. Interested applicants please submit a Cover Letter expressing your interest and fit for this position and Resume to internships@flyprogram.org. Please specify the title of the Intern position for which you are applying within your email's subject line.